Figure 6

Job Aids Distributed to Prevent Order Source Misattribution

Using the wrong order sources results in:

- Inaccurate clinical documentation
- Unnecessary e-sign tasks for providers
- Delays in Medical Records processing
- Inaccurate hospital / provider compliance statistics
- Orders that need to be signed not going to the provider’s e-sign queue

You can help by:

- Ensuring the correct Provider is selected
- Being aware of the available order sources and their intended uses
- Exiting the Order Screen between ordering sessions (use the File and Exit button to be sure you receive the prompt to select the correct Ordering Provider and Order Source information)
- Selecting a new order source when appropriate or when prompted
- Correctly attributing the right order source to each order or order-set entered by non-providers
- Contacting your leadership, super users, or Health Informatics with questions or concerns